



North Tahoe Fire Plan Review Application  
 PO Box 5879 / 222 Fairway Drive  
 Tahoe City, CA 96145  
 (530) 583-6911 / Fax (530) 583-6909  
 Submit to plans@ntfire.net

## Cell Site/Cell Tower Plan Review (CEL)

*\*Depending on the scope of work, a Cell Site project may require an LAR Plan Review. Please email [plans@ntfire.net](mailto:plans@ntfire.net) with details about the project to help determine if this will be required.*

Date _____ County Issued Permit Number _____ APN _____			
Project Address _____		County _____	
Fire District	North Tahoe Fire	Meeks Bay Fire	Alpine Springs Water District
Project Description _____			
_____			
_____			
Is this a resubmittal?    No    Yes (Date of last submittal _____)			
Has there been a Pre-Development meeting for this project?			
No    Yes (Date(s) of meeting(s) _____)			
<b><u>General Contractor</u></b>			
Name _____		Business Name _____	
CA License # _____		Phone Number _____	
Email _____			
<b><u>Homeowner</u></b>			
Name _____		Phone Number _____	
Email _____			
Mailing Address _____			
<b><u>Main Contact</u></b>			
Name _____			
Phone Number _____		Email _____	
<b>INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED</b>			

**Review the statements below. Check the boxes once the statements have been reviewed.**

Plan review turnaround is 15-business days from the date plan review fees are paid. Do not contact our office during the 15-business day review turnaround. Our staff will not respond to your inquiry. Once your review is complete, our office will contact you via email.

Review the submittal requirements below. NTFPD is no longer able to approve plans with conditions. If any of the requirements are missing, plans will not be approved and will be subject to resubmittals and resubmittal fees. All resubmittals trigger a new 15 business day turnaround.

**Check the type of plan review that applies. Under the selected type, check the requirements to ensure all are met prior to submitting.**

**NTFPD/Placer Co. Review Submittal Requirements –**

A complete set of plans stamped and signed by the design professional(s).

Applicable building codes and standards must be noted on the cover sheet, including the NTFPD Amended fire code.

The county issued project permit number. If the permit issuance checklist is already issued, include this with submittal. If not, you will be required to submit a copy to NTF once it is issued.

Pre-Development Meeting Findings/Alternate Materials and Methods Request (If applicable).

**MBFPD/EI Dorado Co. Review Submittal Requirements –**

A complete set of plans stamped and signed by the design professional(s).

Applicable building codes and standards must be noted on the cover sheet, including the MBFPD Amended fire code.

The county issued project permit number.

Pre-Development Meeting Findings/Alternate Materials and Methods Request (If applicable).

Once the project is reviewed and approved, NTFPD/MBFPD will sign-off the workflow in the county's system and add any Fire flags/holds/notes that will be required for project final. This will allow for permit issuance from the county if their requirements have been met. Notify them when this review is approved.

I hereby acknowledge that I have read the Fire District's requirements above for plan review. Furthermore, I acknowledge that if any of the requirements are not complied with, the plans/project will fail review and will be subject to resubmittals and resubmittal fees. By signing below, I am verifying that I have met the requirements for this submittal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Review section below after plan review is complete.*

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*For office use only:*

**Final Fire Inspections that will be required for this project:**

Final Defensible Space Inspection

To schedule any of these inspections, visit our [bookings](http://www.ntfire.net) page located at [www.ntfire.net](http://www.ntfire.net).

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Additional Plan Review Comments:

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Date completed \_\_\_\_\_ Approved      Not approved, resubmittal required

County Workflow Cleared      Yes      No

Cost Recovery Fees Due \$ \_\_\_\_\_ Paid on \_\_\_\_\_

Last four CC# \_\_\_\_\_ Check # \_\_\_\_\_